

# **SURREY COUNTY COUNCIL**

## **FORWARD PLAN**

### **NOTICE OF DECISIONS**

**To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

**3 SEPTEMBER 2013 TO 31 DECEMBER 2013**

**SURREY COUNTY COUNCIL**  
**FORWARD PLAN OF KEY DECISIONS 3 September 2013 TO 31 December 2013**

Notice is hereby given of:

- key decisions (as defined within Surrey County Council's Constitution) that will be taken by the Cabinet (or other decision maker)
- confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A notice / agenda together with reports and supporting documents for each meeting will be published at least five working days (and in some instances sooner) before the date of the meeting. In order to enquire about documents availability and subject to any restriction on their disclosure, copies may be requested at Main Reception, Surrey County Council, County Hall, Penrhyn Road, Kingston upon Thames, Surrey, KT1 2DN

Documents may be accessed electronically at [www.surreycc.gov.uk/committeepapers](http://www.surreycc.gov.uk/committeepapers)

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated (as 'Part 2'), part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

If you disagree with why a report is to be considered in private, you can tell us why by emailing [anne.gowing@surreycc.gov.uk](mailto:anne.gowing@surreycc.gov.uk), or writing to the Cabinet Committee Manager, Surrey County Council, County Hall, Penrhyn Road, Kingston upon Thames, Surrey, KT1 2DN. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

This notice supersedes all previous notices.

# SURREY COUNTY COUNCIL

## FORWARD PLAN OF KEY DECISIONS 3 September 2013 TO 31 December 2013

### Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) (Reason for the report to be considered in private)

1. Information relating to any Individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the Authority proposes:-
  - (a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or
  - (b) To make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

### The decision making body/bodies referred to throughout this document are as follows:

#### CABINET 2013/2014

Name	Cabinet Member	Cabinet Associate
Mr David Hodge	Leader	
Mr Peter Martin	Deputy Leader	
Mrs Mary Angell	Children and Families	
Mrs Helyn Clack	Community Services	Mrs Kay Hammond – Fire & Police Services
Mr Mel Few	Adult Social Care	Mr Steve Cosser – Adult Social Care
Mr John Furey	Transport, Highways & Environment	Ms Marisa Heath – Environmental Services
Mr Michael Gosling	Public Health and Health & Wellbeing Board	
Mrs Linda Kemeny	Schools and Learning	Mrs Clare Curran – Children, Schools and Families
Ms Denise Le Gal	Business Services	
Mr Tony Samuels	Assets and Regeneration Programmes	

**SURREY COUNTY COUNCIL**  
**FORWARD PLAN OF KEY DECISIONS 3 September 2013 TO 31 December 2013**

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
<b>CABINET MEMBER MEETINGS - SEPTEMBER 2013</b>								
4 Sep 2013	Approval of invest to save funding for personal care and support: sourcing and admin review: IT placement/ provider portal and commercial training package	To approve Invest to Save funding to purchase and implement an I.T. provider portal solution and the development/delivery of a commercial training programme within ASC Personal Care and Support service.  <b>Part 2</b>	Cabinet Member for Adult Social Care Decisions	Cabinet Member for Adult Social Care (Mr Mel Few)	Laura Todd Tel: 020 8541 7035  Strategic Director Adult Social Care (Sarah Mitchell)		Report	
4 Sep 2013	Approval of Invest to Save funding for Personal Care and Support: Sourcing and Admin Review Staffing and Systems Funding	To approve an Invest to Save funding bid for the staffing budget and IT systems investment.	Cabinet Member for Adult Social Care Decisions	Cabinet Member for Adult Social Care (Mr Mel Few)	Laura Todd Tel: 020 8541 7035  Strategic Director Adult Social Care (Sarah Mitchell)		Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
10 Sep 2013	Leatherhead Trinity Primary School	To approve the business case and release of funding for the proposal to relocate the reception classroom from Leatherhead's Aperdele Road to the Woodville Road site.  Part 2	Cabinet Member for Assets and Regeneration Programmes Decisions	Cabinet Member for Assets and Regeneration Programmes (Mr Tony Samuels)	John Farrer Tel: 020 8541 8659  Strategic Director Business Services (Julie Fisher)	Local Member	Report	Moved from 09/07/2013
10 Sep 2013	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision, in consultation with the Leader)  Part 2	Cabinet Member for Assets and Regeneration Programmes Decisions	Cabinet Member for Assets and Regeneration Programmes (Mr Tony Samuels)	Steve Evans Tel: 020 8541 9327  Strategic Director Business Services (Julie Fisher)	Local Members	Report	

<b>Date</b>	<b>Title</b>	<b>Key Issue/Decision</b>	<b>Decision Maker</b>	<b>Cabinet Member(s) responsible</b>	<b>Contact Officer</b>	<b>Consultation Arrangements/ Programme</b>	<b>Documents submitted to decision maker</b>	<b>New or Moved Item</b>
10 Sep 2013	Request to enter into Section 38 agreements to adopt new roads	In line with Surrey County Council's policy on adoption of new roads, the Cabinet Member is requested to give authority to enter into section 38 agreements to adopt specified new roads	Cabinet Member for Transport, Highways and Environment Decisions	Cabinet Member for Transport, Highways and Environment (Mr John Furey)	Kerry James Tel: 020 8541 9816  Strategic Director Environment and Infrastructure (Trevor Pugh)		Report	
10 Sep 2013	Chiltons Close, Banstead	To decide whether to approve an application for a stopping up order for Chiltons Close, Banstead	Cabinet Member for Transport, Highways and Environment Decisions	Cabinet Member for Transport, Highways and Environment (Mr John Furey)	Ian Taylor Tel: 020 8541 8921  Strategic Director Environment and Infrastructure (Trevor Pugh)	Local Member, Legal Services Manager – Reigate & Banstead Borough Council, owners of properties fronting Chiltons Close	Report	

<b>Date</b>	<b>Title</b>	<b>Key Issue/Decision</b>	<b>Decision Maker</b>	<b>Cabinet Member(s) responsible</b>	<b>Contact Officer</b>	<b>Consultation Arrangements/ Programme</b>	<b>Documents submitted to decision maker</b>	<b>New or Moved Item</b>
10 Sep 2013	Aldenholme, Weybridge	To decide whether to approve an application for a stopping up order for Aldenholme, Weybridge	Cabinet Member for Transport, Highways and Environment Decisions	Cabinet Member for Transport, Highways and Environment (Mr John Furey)	Ian Taylor Tel: 020 8541 8921  Strategic Director Environment and Infrastructure (Trevor Pugh)	Local Member, Legal Services Manager – Elmbridge Borough Council, owners of properties fronting Aldenholme	Report	
10 Sep 2013	Land at Glen Close, Kingswood	To decide whether to approve an application for a stopping up order for land at Glen Close, Kingswood	Cabinet Member for Transport, Highways and Environment Decisions	Cabinet Member for Transport, Highways and Environment (Mr John Furey)	George Emmett Tel: 020 8541 7395  Strategic Director Environment and Infrastructure (Trevor Pugh)	Local Member, Legal Services Manager – Reigate and Banstead Borough Council, Sutton and East Surrey Water, Thames Water	Report	

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10 Sep 2013	Land at 27 Ridlands Rise, Limpsfield Chart	To decide whether to approve an application for a stopping up order for land at 27 Ridlands Rise, Limpsfield Chart	Cabinet Member for Transport, Highways and Environment Decisions	Cabinet Member for Transport, Highways and Environment (Mr John Furey)	George Emmett Tel: 020 8541 7395  Strategic Director Environment and Infrastructure (Trevor Pugh)	Local Member, Legal Services Manager – Tandridge District Council	Report	
10 Sep 2013	Land at 28 Pool Road, West Molesey	Local Member, Legal Services Manager – Elmbridge Borough Council	Cabinet Member for Transport, Highways and Environment Decisions	Cabinet Member for Transport, Highways and Environment (Mr John Furey)	George Emmett Tel: 020 8541 7395  Strategic Director Environment and Infrastructure (Trevor Pugh)		Report	



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11 Sep 2013	Budget Report	To approve the revenue budget virements and capital reprofiling	Leader Decisions	Leader of the Council (Mr David Hodge)	Kevin Kilburn Tel: 020 8541 9207  Strategic Director Business Services (Julie Fisher)		Report	
11 Sep 2013	Community Improvement s Fund	To consider the recommendations for the Community Improvement Fund Panel and to approve the successful applications	Leader Decisions	Leader of the Council (Mr David Hodge)	Michelle Collins Tel: 07968 833990  Strategic Director Customers and Communities (Yvonne Rees)		Report	
11 Sep 2013	Allocation of the Surrey Growth Fund 2013/2014	To agree the allocation of funding for projects to develop priority economic development activity in the financial year 2013/14 through the Surrey Growth Fund	Deputy Leader Decisions	Deputy Leader (Mr Peter Martin)	Damian Testa Tel: 020 8541 7068  Strategic Director Environment and Infrastructure (Trevor Pugh)	Surrey Connects	Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
11 Sep 2013	Brookwood Primary School	Following the publication of a statutory notice to consider any representations on the proposal to expand Brookwood Primary School to a 2-form entry primary school on a split site	Cabinet Member for Schools and Learning Decisions	Cabinet Member for Schools and Learning (Mrs Linda Kemeny)	Kieran Holliday Tel: 020 8541 7383  Strategic Director Children, Schools and Families (Nick Wilson)	All schools in Woking, local Borough Councillors, parents, pupils, early years settings	Report	
11 Sep 2013	Langshott Infant School, Horley	To review the public consultation concerning the expansion of Langshott Infant School so that it becomes a primary school for September 2014 and to approve publication of relevant statutory notices	Cabinet Member for Schools and Learning Decisions	Cabinet Member for Schools and Learning (Mrs Linda Kemeny)	Nicholas Smith Tel: 020 8541 8902  Strategic Director Children, Schools and Families (Nick Wilson)	Local schools, school staff, parents, pupils	Report	

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11 Sep 2013	Echelford Primary School, Ashford: the specialist SEN centre	To consider approving the closure of the specialist centre for speech, language and communication needs at Echelford Primary School	Cabinet Member for Schools and Learning Decisions	Cabinet Member for Schools and Learning (Mrs Linda Kemeny)	Melanie Harris Tel: 020 8541 9556  Strategic Director Children, Schools and Families (Nick Wilson)	Parents at the school and the specialist centre, Hounslow Local Authority	Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
<b>CABINET - 24 SEPT 2013</b>								
24 Sep 2013	Monthly Budget Monitoring Report	To consider the month end budget report and make any recommendations as appropriate.	Cabinet	Leader of the Council (Mr David Hodge)	Kevin Kilburn Tel: 020 8541 9207  Strategic Director Business Services (Julie Fisher)		Report	
24 Sep 2013	Technical consultations on 2014-15 and 2015-16 Local Government Finance Settlement and revised Pooling Prospectus	To consider and note technical consultations by DCLG and draft and final responses.  To request that the Leader ensure that counties speak with a coherent voice on financial and other matters.	Cabinet	Leader of the Council (Mr David Hodge)	Nick Carroll Tel: 020 8541 7918  Strategic Director Business Services (Julie Fisher)	Corporate Board	Report	New

<b>Date</b>	<b>Title</b>	<b>Key Issue/Decision</b>	<b>Decision Maker</b>	<b>Cabinet Member(s) responsible</b>	<b>Contact Officer</b>	<b>Consultation Arrangements/ Programme</b>	<b>Documents submitted to decision maker</b>	<b>New or Moved Item</b>
24 Sep 2013	Guildford - Surrey Board	To approve the proposed Memorandum of Understanding between Surrey County Council and Guildford Borough Council and to approve the establishment of the Guildford-Surrey Board	Cabinet	Deputy Leader (Mr Peter Martin)	John Savage  Strategic Director Business Services (Julie Fisher)	Guildford Borough Council Executive	Report	New
24 Sep 2013	Regulation of Investigatory Powers Act 2000	To endorse an updated Corporate Policy and Protocol 2013 on the use of the Regulation of Investigatory Powers Act 2000 (RIPA) by council services	Cabinet	Cabinet Member for Community Services (Mrs Helyn Clack)	Ian Treacher  Strategic Director Customers and Communities (Yvonne Rees)	Communities Select Committee (11/07/13)	Report	New
24 Sep 2013	Framework Agreement	To approve the award of a Framework Agreement and subsequent call-off contract for provision of advertising services for statutory notices 2013	Cabinet	Cabinet Member for Business Services (Ms Denise Le Gal)	Robert Dean Tel: 020 8541 9487  Strategic Director Business Services (Julie Fisher)		Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
24 Sep 2013	Winter Performance Report	To agree the outcomes of the recommendations of the Environment and Transport Select Committee and approve the Winter Service Plan 2013/14	Cabinet	Cabinet Member for Transport, Highways and Environment (Mr John Furey)	Peter Agent Tel: 03456 009009  Strategic Director Environment and Infrastructure (Trevor Pugh)	Environment & Transport Select Committee, Winter Wash Up meeting (inc. farmers and external partners)	Report	

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24 Sep 2013	Surrey Rail Strategy	To approve the Surrey Rail Strategy	Cabinet	Cabinet Member for Transport, Highways and Environment (Mr John Furey)	Lee McQuade Tel: 020 8541 7604  Strategic Director Environment and Infrastructure (Trevor Pugh)	Environment & Transport Select Committee, 12 week public consultation including Surrey Districts and Boroughs, neighbouring transport authorities, LEPs, local committees, rail industry, parish councils, residents associations, businesses and other groups and bodies	Report	Moved from 23/07/13
24 Sep 2013	Surrey Safeguarding Adults Board Annual Report 2012 - 2013	To note the annual report, prior to it being published	Cabinet	Cabinet Member for Adult Social Care (Mr Mel Few)	Liz Butcher Tel: 01372 833522  Strategic Director Adult Social Care (Sarah Mitchell)		Report	

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24 Sep 2013	Surrey Safeguarding Children's Board Annual Report 2012 - 2013	To note the Annual Report prior to the report being published	Cabinet	Cabinet Member for Children and Families (Mrs Mary Angell)	Amanda Quincey Tel: 01372 833378  Strategic Director Children, Schools and Families (Nick Wilson)		Report	New
24 Sep 2013	Children, Schools and Families Section 75 Agreement with Surrey Clinical Commissioning Groups	To approve a Section 75 agreement between Surrey County Council and the 6 Surrey CCGs to commission and integrate services aligned to the Health and Wellbeing Board priorities	Cabinet	Cabinet Member for Children and Families (Mrs Mary Angell)	Karina Ajayi  Strategic Director Children, Schools and Families (Nick Wilson)	NHS East Surrey CCG, NHS Guildford and Waverley CCG, Surrey Downs CCG, Surrey Heath CCG, North West Surrey CCG, North East Hants and Farnham CCG	Report	New



Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
24 Sep 2013	Early Help Support Services	To seek approval to award a contract for the provision of Early Help Support Services for families with a child under 5 years old  Part 2	Cabinet	Cabinet Member for Children and Families (Mrs Mary Angell)	Alys Wood Tel: 020 8541 8676  Strategic Director Children, Schools and Families (Nick Wilson)		Report	Moved from 23/07/13
24 Sep 2013	Youth Estate Capital Improvement Programme	To approve the strategic business case for three phase of the Youth Estate Capital Improvement Programme (YECIP) and to proceed to seek relevant approvals for each phase on a project by project basis	Cabinet	Cabinet Member for Children and Families (Mrs Mary Angell)	Phil Ryan Tel: 020 8541 7217  Strategic Director Children, Schools and Families (Nick Wilson)	Surrey's young people	Report	Moved from 23/07/13

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24 Sep 2013	Horley North East - new school	<p>To approve the business case for the project to provide a new one form entry Diocesan primary school to provide an additional 210 new places, under the School Basic Need programme.</p> <p><b>Part 2</b></p>	Cabinet	Cabinet Member for Assets and Regeneration Programmes (Mr Tony Samuels)	<p>Bill Christie Tel: 020 8541 9509</p> <p>Strategic Director Business Services (Julie Fisher)</p>		Report	Moved from 23/07/13
24 Sep 2013	Expansion of Schools - New Primary School, Merstham	<p>To approve the business case for a New Primary School, Merstham, to provide additional pupil places under the schools basic need programme:</p> <p>Part 2 annexes</p>	Cabinet	Cabinet Member for Assets and Regeneration Programmes (Mr Tony Samuels)	<p>Keith Brown Tel: 020 8541 8651</p> <p>Strategic Director Business Services (Julie Fisher)</p>		Report	Moved from 23/07/13

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24 Sep 2013	Langshott Infant School, Horley	<p>To approve the business case for the project to expand the existing two form entry infant school to a two form entry primary school under the School Basic Need Programme. The project will increase the school from 180 to 420 places.</p> <p><b>Part 2</b></p>	Cabinet	Cabinet Member for Assets and Regeneration Programmes (Mr Tony Samuels)	<p>Bill Christie Tel: 020 8541 9509</p> <p>Strategic Director Business Services (Julie Fisher)</p>		Report	Moved from 23/07/2013 to 24/09/2013.
24 Sep 2013	Property Transactions	<p>To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision, in consultation with the Leader)</p> <p>Part 2</p>	Cabinet	Cabinet Member for Assets and Regeneration Programmes (Mr Tony Samuels)	<p>Steve Evans Tel: 020 8541 9327</p> <p>Strategic Director Business Services (Julie Fisher)</p>	Local Members	Report	

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<b>CABINET MEMBER MEETINGS - OCTOBER 2013</b>								
8 Oct 2013	Trumps Green Infant School, Englefield Green	To approve the business case and release of funding for the proposal to build an additional reception classroom, group room and associated toilets at Trumps Green Infant School	Cabinet Member for Assets and Regeneration Programmes Decisions	Cabinet Member for Assets and Regeneration Programmes (Mr Tony Samuels)	John Farrer Tel: 020 8541 8659, Kieran Holliday Tel: 020 8541 7383  Strategic Director Business Services (Julie Fisher)	Local Member	Report	New
8 Oct 2013	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision, in consultation with the Leader)  Part 2	Cabinet Member for Assets and Regeneration Programmes Decisions	Cabinet Member for Assets and Regeneration Programmes (Mr Tony Samuels)	Steve Evans Tel: 020 8541 9327  Strategic Director Business Services (Julie Fisher)	Local Members	Report	

<b>Date</b>	<b>Title</b>	<b>Key Issue/Decision</b>	<b>Decision Maker</b>	<b>Cabinet Member(s) responsible</b>	<b>Contact Officer</b>	<b>Consultation Arrangements/ Programme</b>	<b>Documents submitted to decision maker</b>	<b>New or Moved Item</b>
9 Oct 2013	Budget Report	To approve the revenue budget virements and capital reprofiling.	Leader Decisions	Leader of the Council (Mr David Hodge)	Kevin Kilburn Tel: 020 8541 9207  Strategic Director Business Services (Julie Fisher)		Report	
9 Oct 2013	Surrey Educational Trust	To grant funding to the Surrey Educational Trust from the Council's share of net distributable profits from Babcock 4S Ltd	Leader Decisions	Leader of the Council (Mr David Hodge)	Rachel Crossley Tel: 020 8541 9993  Assistant Chief Executive (Susie Kemp)		Report	New
9 Oct 2013	Request to enter into section 38 agreements to adopt new roads	In line with Surrey County Council's policy on adoption of new roads, the Cabinet Member is requested to give authority to enter into section 38 agreements to adopt specified new roads	Cabinet Member for Transport, Highways and Environment Decisions	Cabinet Member for Transport, Highways and Environment (Mr John Furey)	Kerry James Tel: 020 8541 9816  Strategic Director Environment and Infrastructure (Trevor Pugh)		Report	

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9 Oct 2013	Speed Limit Review - A217 Reigate Road	To reduce the current speed limit on A217 Reigate Road from 50mph to 40mph from: (i) the Reigate and Banstead borough boundary to Mill Lane and (ii) Mill Lane to the Hookwood Roundabout	Cabinet Member for Transport, Highways and Environment Decisions	Cabinet Member for Transport, Highways and Environment (Mr John Furey)	John Lawlor Tel: 03456 009009  Strategic Director Environment and Infrastructure (Trevor Pugh)	Mole Valley Local Committee, local Police team	Report	Moved from 10/09/13
9 Oct 2013	Speed Limit Review - A217 Dovers Green Road / Reigate Road	To reduce the current speed limit on the A217 Dovers Green Road / Reigate Road from 50mph to 40mph from the southern boundary of Fir Tree Cottage southward to the Reigate & Banstead Borough boundary with Mole Valley	Cabinet Member for Transport, Highways and Environment Decisions	Cabinet Member for Transport, Highways and Environment (Mr John Furey)	John Lawlor Tel: 03456 009009  Strategic Director Environment and Infrastructure (Trevor Pugh)	Reigate and Banstead Local Committee, local Police team	Report	

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9 Oct 2013	Proposed Exchange of Highway Land at North Street, Guildford	To approve entering into an agreement with Guildford Borough Council under section 256 of the Highways Act 1980, whereby the land required for the footway widening will be exchanged for the highway land which is to be used for the relocation of the parking spaces	Cabinet Member for Transport, Highways and Environment Decisions	Cabinet Member for Transport, Highways and Environment (Mr John Furey)	Ian Taylor Tel: 020 8541 8921  Strategic Director Environment and Infrastructure (Trevor Pugh)	Guildford Borough Council	Report	New
9 Oct 2013	Onslow Infant School	To consider whether to approve the proposed expansion of Onslow Infant School, Guildford for September 2014	Cabinet Member for Schools and Learning Decisions	Cabinet Member for Schools and Learning (Mrs Linda Kemeny)	Kathy Beresford Tel: 020 8541 9689  Strategic Director Children, Schools and Families (Nick Wilson)	Parents, carers, staff, unions, schools, local Members, borough councillors, MP, dioceses	Report	

<b>Date</b>	<b>Title</b>	<b>Key Issue/Decision</b>	<b>Decision Maker</b>	<b>Cabinet Member(s) responsible</b>	<b>Contact Officer</b>	<b>Consultation Arrangements/ Programme</b>	<b>Documents submitted to decision maker</b>	<b>New or Moved Item</b>
9 Oct 2013	St Bartholomew's CofE Primary School	To make the decision on the proposal to expand St Bartholomew's Cof E VA Primary School, Haslemere, in September 2014, and the removal of its Year 3 PAN in September 2015	Cabinet Member for Schools and Learning Decisions	Cabinet Member for Schools and Learning (Mrs Linda Kemeny)	Kathy Beresford Tel: 020 8541 9689  Strategic Director Children, Schools and Families (Nick Wilson)	Parents, carers, staff, unions, schools, local Members, borough councillors, MP, dioceses	Report	
9 Oct 2013	Ashford Park Primary School	To determine whether to implement the proposal to expand Ashford Park Primary School from 2 to 3 forms of entry from September 2015	Cabinet Member for Schools and Learning Decisions	Cabinet Member for Schools and Learning (Mrs Linda Kemeny)	Melanie Harris Tel: 020 8541 9556  Strategic Director Children, Schools and Families (Nick Wilson)	Parents of children on roll, staff, governors, local residents, prospective parents, other local schools	Report	New



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<b>CABINET - 22 OCTOBER 2013</b>								
22 Oct 2013	Monthly Budget Monitoring Report	To consider the month end budget report and make any recommendations as appropriate.	Cabinet	Leader of the Council (Mr David Hodge)	Kevin Kilburn Tel: 020 8541 9207  Strategic Director Business Services (Julie Fisher)		Report	
22 Oct 2013	Public Service Transformation	To agree the outline business cases for the Council's and Partners' Public Service Transformation Programme	Cabinet	Leader of the Council (Mr David Hodge)	Mary Burguieres Tel: 020 8541 9613  Assistant Chief Executive (Susie Kemp)	Police and Crime Commissioner, Chief Constable, Surrey Police, Surrey and Sussex Probation Trust, South East Coast Ambulance Service, Surrey Clinical Commissioning Groups	Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
22 Oct 2013	Fairness and respect Strategy 2013-18	To approve the Council's Fairness and Respect Strategy 2013-18 – a refreshed version of the current strategy	Cabinet	Cabinet Member for Business Services (Ms Denise Le Gal)	Mary Burguieres Tel: 020 8541 9613  Assistant Chief Executive (Susie Kemp)	External Equality Advisory Group, SCCTU/ HRLT, Directorate Equality Groups	Report	New
22 Oct 2013	Adult Social Care In-House Services: Models of Delivery Options Appraisal	To agree to proceed with a business plan for the creation of a Local Authority Trading Company from April 2014.  To agree to commence staff and service user engagement on the creation of Local Authority Trading Company from April 2014	Cabinet	Cabinet Member for Adult Social Care (Mr Mel Few)	Simon Laker Tel: 01483 519153  Strategic Director Adult Social Care (Sarah Mitchell)		Report	Moved from 24/09/2013 to 22/10/2013.

<b>Date</b>	<b>Title</b>	<b>Key Issue/Decision</b>	<b>Decision Maker</b>	<b>Cabinet Member(s) responsible</b>	<b>Contact Officer</b>	<b>Consultation Arrangements/ Programme</b>	<b>Documents submitted to decision maker</b>	<b>New or Moved Item</b>
22 Oct 2013	Revised Scheme of Delegation for Planning	To approve a revised Scheme of Delegation for Planning, in line with the recommendations of the Planning Pier Review and internal planning review, and to report the changes to a full Council meeting	Cabinet	Cabinet Member for Transport, Highways and Environment (Mr John Furey)	Dominic Forbes  Strategic Director Environment and Infrastructure (Trevor Pugh)		Report	New
22 Oct 2013	Newark Bridges	To award a contract for a scheme to undertake work on three bridges (collectively known as Newark Bridges) in Ripley  Part 2	Cabinet	Cabinet Member for Transport, Highways and Environment (Mr John Furey)	Peter Simmonds Tel: 020 8541 9936  Strategic Director Environment and Infrastructure (Trevor Pugh)	Atkins	Report	Moved from 24/09/13
22 Oct 2013	Community Partnered Libraries Progress Report	To note the progress on the implementation of Community Partnered Libraries to date and to endorse the completion of the programme of 10 libraries.	Cabinet	Cabinet Member for Community Services (Mrs Helyn Clack)	Rose Wilson Tel: 01932 794178  Strategic Director Customers and Communities (Yvonne Rees)	Disability Empowerment Boards, steering groups and volunteers of CPIs, voluntary sector partners	Report	Moved from 24/09/13

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22 Oct 2013	Library Fit Outs Framework	To appoint a number of suppliers to the Surrey County Council and East Sussex County Council Framework for Library Fit Outs  Part 2	Cabinet	Cabinet Member for Community Services (Mrs Helyn Clack)	Zoran Kahvo Tel: 020 8541 9785  Strategic Director Business Services (Julie Fisher)	East Sussex County Council Library Services and Corporate Legal Services	Report	
22 Oct 2013	Children Schools and Families Public Value Programme - option reports	To outline the recommended options and evidence base, to deliver the three objectives of the Children, Schools and Families Public Value Programmes by April 2014.	Cabinet	Cabinet Member for Children and Families (Mrs Mary Angell)	Clive Mitten Tel: 020 8213 2513  Strategic Director Children, Schools and Families (Nick Wilson)	Partners (police, Health, probation and CCGs), Voluntary, Community and Faith Sector, Service Users, residents and providers, Children and Education Select Committee	Report	Moved from 24/09/13

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
22 Oct 2013	Surrey Schools' Funding Formula 2014/15	To approve the 2014/15 funding formula for Surrey Schools for notification to the DofE by the 31 October 2013 deadline	Cabinet	Cabinet Member for Schools and Learning (Mrs Linda Kemeny)	Lynn McGrady Tel: 020 8541 9212  Strategic Director Children, Schools and Families (Nick Wilson)	Surrey Schools, Surrey Schools Forum	Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
22 Oct 2013	Brookwood Primary School	<p>To approve the business case and feasibility costs for the proposed expansion of Brookwood Primary School from 1 form to 2 forms of entry, following a period of consultation and statutory representations.</p> <p>To approve the costs to be transferred to Woking Borough Council (WBC) and to call from an existing framework in order to deliver the buildings.</p> <p>To approve the delivery of the scheme upto a maximum value to be determined by the viability study to allow WBC to award a contract and undertake works, subject to full planning permission be granted.</p>	Cabinet	Cabinet Member for Schools and Learning (Mrs Linda Kemeny)	<p>Kieran Holliday Tel: 020 8541 7383</p> <p>Strategic Director Children, Schools and Families (Nick Wilson)</p>	All schools in Woking, local Borough Councillors, parents, pupils, early years settings	Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
22 Oct 2013	Property Transactions	<p>To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision, in consultation with the Leader)</p> <p>Part 2</p>	Cabinet	Cabinet Member for Assets and Regeneration Programmes (Mr Tony Samuels)	<p>Steve Evans Tel: 020 8541 9327</p> <p>Strategic Director Business Services (Julie Fisher)</p>	Local Members	Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
<b>CABINET MEMBER MEETINGS - NOVEMBER 2013</b>								
12 Nov 2013	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision, in consultation with the Leader)  Part 2	Cabinet Member for Assets and Regeneration Programmes Decisions	Cabinet Member for Assets and Regeneration Programmes (Mr Tony Samuels)	Steve Evans Tel: 020 8541 9327  Strategic Director Business Services (Julie Fisher)	Local Members	Report	
13 Nov 2013	Budget Report	To approve the revenue budget virements and capital reprofiling	Leader Decisions	Leader of the Council (Mr David Hodge)	Kevin Kilburn Tel: 020 8541 9207  Strategic Director Business Services (Julie Fisher)		Report	



<b>Date</b>	<b>Title</b>	<b>Key Issue/Decision</b>	<b>Decision Maker</b>	<b>Cabinet Member(s) responsible</b>	<b>Contact Officer</b>	<b>Consultation Arrangements/ Programme</b>	<b>Documents submitted to decision maker</b>	<b>New or Moved Item</b>
13 Nov 2013	Request to enter into section 38 agreements to adopt new roads	In line with Surrey County Council's policy on adoption of new roads, the Cabinet Member is requested to give authority to enter into section 38 agreements to adopt specified new roads	Cabinet Member for Transport, Highways and Environment Decisions	Cabinet Member for Transport, Highways and Environment (Mr John Furey)	Kerry James Tel: 020 8541 9816  Strategic Director Environment and Infrastructure (Trevor Pugh)		Report	
13 Nov 2013	The Hythe Primary School, Staines	Following a period of consultation, to consider the publication of statutory notices indicating the local authority's intention to expand the Hythe Primary School to a 2-form entry primary school	Cabinet Member for Schools and Learning Decisions	Cabinet Member for Schools and Learning (Mrs Linda Kemeny)	Kieran Holliday Tel: 020 8541 7383  Strategic Director Children, Schools and Families (Nick Wilson)	Local schools in Runnymede, local borough councillors, parents, pupils, early years settings	Report	New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
<b>CABINET - 26 NOVEMBER 2013</b>								
26 Nov 2013	Month End Budget Report	To consider the month end budget report and make any recommendations as appropriate	Cabinet	Leader of the Council (Mr David Hodge)	Kevin Kilburn Tel: 020 8541 9207  Strategic Director Business Services (Julie Fisher)		Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
26 Nov 2013	Changes to Fire Deployment in the Borough of Spelthorne	To approve the recommended changes to the fire engine deployment in the Borough of Spelthorne	Cabinet	Cabinet Member for Community Services (Mrs Helyn Clack)	Gavin Watts Chief Fire Officer (Russell Pearson)	Spelthorne, Runnymede and Elmbridge Local Committees, Communities Select Committees, Surrey MPs, Feltham and Richmond, London Boroughs of Hounslow and Richmond, residents and businesses of Spelthorne and neighbouring areas, VCFS organisations, partners (police, NHS and FRAs)	Report	New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
26 Nov 2013	Property Transactions	<p>To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision, in consultation with the Leader)</p> <p>Part 2</p>	Cabinet	Cabinet Member for Assets and Regeneration Programmes (Mr Tony Samuels)	<p>Steve Evans Tel: 020 8541 9327</p> <p>Strategic Director Business Services (Julie Fisher)</p>		Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
<b>CABINET MEMBER MEETINGS - DECEMBER 2013</b>								
3 Dec 2013	Property Transactions	<p>To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision, in consultation with the Leader)</p> <p>Part 2</p> <p><b>Part 2</b></p>	Cabinet Member for Assets and Regeneration Programmes Decisions	Cabinet Member for Assets and Regeneration Programmes (Mr Tony Samuels)	<p>Steve Evans Tel: 020 8541 9327</p> <p>Strategic Director Business Services (Julie Fisher)</p>	Local Members	Report	New
4 Dec 2013	Budget Report	To approve the revenue budget virements and capital reprofiling	Leader of the Council	Leader of the Council (Mr David Hodge)	<p>Kevin Kilburn Tel: 020 8541 9207</p> <p>Strategic Director Business Services (Julie Fisher)</p>		Report	New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
4 Dec 2013	Request to enter into section 38 agreements to adopt new roads	In line with Surrey County Council's policy on adoption of new roads, the Cabinet Member is requested to give authority to enter into section 38 agreements to adopt specified new roads	Cabinet Member for Transport, Highways and Environment Decisions	Cabinet Member for Transport, Highways and Environment (Mr John Furey)	Kerry James Tel: 020 8541 9816  Strategic Director Environment and Infrastructure (Trevor Pugh)		Report	New
4 Dec 2013	Community Improvements Fund	To consider the recommendations for the Community Improvement Fund Panel and to approve the successful applications	Leader of the Council	Leader of the Council (Mr David Hodge)	Michelle Collins Tel: 07968 833990  Strategic Director Customers and Communities (Yvonne Rees)		Report	New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
<b>CABINET - 17 DECEMBER 2013</b>								
17 Dec 2013	Month End Budget Report	To consider the month end budget report and make any recommendations as appropriate	Cabinet	Leader of the Council (Mr David Hodge)	Kevin Kilburn Tel: 020 8541 9207  Strategic Director Business Services (Julie Fisher)		Report	New
17 Dec 2013	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision, in consultation with the Leader)  Part 2  <b>Part 2</b>	Cabinet	Cabinet Member for Assets and Regeneration Programmes (Mr Tony Samuels)	Steve Evans Tel: 020 8541 9327  Strategic Director Business Services (Julie Fisher)	Local Members	Report	New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
<b>OFFICER KEY DECISIONS</b>								
Between 1 Aug 2013 and 28 Feb 2014	Provision of Schools Basic Needs Places - Award of Contracts	<p>To award construction contracts for the schools listed below (under the authority delegated by Cabinet on 25 Sept 2012)</p> <p>Part 2</p> <p><i>Provisional decision dates:</i>  Esher High Secondary (Stage 2) - 08/08/2103  Horley New Primary (Stage 1) - 10/09/2013  Earlswood Junior (Stage 1) - 18/09/2013  Cranmere Primary - 20/09/2013  Battlebridge Redhill Primary - 12/11/2013  Holmesdale Infant - 12/11/2013  Earlswood Junior (Stage 2) - 14/11/2013  Horley New Primary (Stage 2) - 29/11//2013  Langshott Infant - 06/12/2013  Stamford Green Primary - (31/01/2014)  Portesbury Special - (31/01/2014)  Hurst Park Primary - 11/02/2014</p> <p><b>Part 2</b></p>	Strategic Director Business Services	Cabinet Member for Assets and Regeneration Programmes (Mr Tony Samuels), Cabinet Member for Schools and Learning (Mrs Linda Kemeny), Cabinet Member for Business Services (Ms Denise Le Gal)	John Hesp Tel: 020 8541 9785  Strategic Director Business Services (Julie Fisher)	The Leader, Cabinet Members for Business Services, Assets & Regeneration Programmes and Schools & Learning and the S151 Finance Officer, to be consulted and give written agreement prior to contract award.	Report Tender Evaluation reports	